

4. ENTRY TO PROPERTY

Does entry to the property require the presence of someone to unlock gates or are there dogs/livestock present?

No Yes – please provide name and contact of person to arrange entry

Name _____ Contact number  _____

5. BUILDING DETAILS

Number of: Bedrooms: _____ Study/Rumpus: _____ Other: _____

People using system: Min _____ Max _____

Bath/Spa >250L No Yes (capacity in litres): _____

Mains Water Supply No Yes

Fixture Rating - Refer to Councils 2013 Code of Practice Onsite Wastewater Management for definitions of these ratings

Standard Water Fixtures Full Water Reductions (Provide evidence of how this is to be achieved)

6. WASTEWATER SYSTEM DETAILS – TREATMENT & DISPOSAL

Type of premises: Residential Commercial Industrial Dependant Person Unit

Intended Use: Full-Time Residence Factory Shed Holiday House Accommodation facility

Method of Treatment: (MINOR)

Treatment Plant – Model _____ Certificate of Conformance Number _____

Septic Tank with sand filter (sand filter size) _____ m²

Septic Tank (all waste) - Certificate of Conformance Number _____

Other:(specify) _____

Effluent Disposal Method: (MAJOR) Capacity of Septic Tank (in litres) _____

Off-site/Pump Out Sub-soil Absorption Trench (length) _____ m²

Pressure compensating subsurface (shallow) irrigation (length) _____ m²

Surface Irrigation (area) _____ m² (Only permitted if strict requirements under AS/NZS1547:2012 can be met)

7. LODGEMENT CHECKLIST


The following information must be included with the application when submitted for approval of a septic tank installation

<input type="checkbox"/>	Proposed plan of system – see requirements →	Proposed plan of system requirements – <ul style="list-style-type: none"> ▪ Drawn to scale not less than 1:100 on no larger than A3 size paper ▪ Location and dimensions of all existing and proposed buildings; water pipes and septic tank systems ▪ Location and length of all effluent lines/irrigation areas or other effluent disposal methods ▪ Distance between the house and the septic tank ▪ Names of the streets at the closest intersection ▪ Position of north ▪ Location of all vents; and inspection openings ▪ Clearly illustrate all fixtures ▪ The fall of the land
<input type="checkbox"/>	Approved house plan	
<input type="checkbox"/>	Copy of Certificate of Title	
<input type="checkbox"/>	Planning Permit (if required)	
<input type="checkbox"/>	Land Capability Assessment (if required)	
<input type="checkbox"/>	Lodge form & pay fee (refer to options below – In Person / Mail / Email)	

In Person

Brougham St	100 Brougham Street	Monday to Friday 8:00am to 5:00pm
Belmont	163 High Street	Monday to Friday 9:00am to 5:00pm
Corio	Corio Shopping Centre, Shop 4K/83a Purnell Road	Monday to Friday 9:00am to 5:00pm
Drysdale (inside library)	18-20 Hancock Street	Monday to Friday 9:00am to 5:00pm
Geelong West	153a Pakington Street	Monday to Friday 10:00am to 2:00pm
Ocean Grove	The Grove Centre – 66-70 The Avenue	Monday to Friday 9:00am to 5:00pm
Waurm Ponds (inside library)	230 Pioneer Road	Monday to Friday 10:00am to 2:00pm

Mail City of Greater Geelong
PO Box 104
GEELONG VIC 3220

Email You can return this form by email to
contactus@geelongcity.vic.gov.au / make payment over the phone 
03 5272 5272

This information is collected under the requirements of the Health Act – Environment Protection 1970 for enforcement of Public Health purposes. The personal information will be used solely by Council for that primary purpose or directly related purposes. It may be provided to the Environment Protection Authority for the same purposes, and for statistical purposes related to the application of the Act. It will be treated in compliance with the Environment Protection Authority Information Privacy Principles and the Information Privacy Act. *GST Free Supply under Division 81