

Lodgement checklist –In Person / Mail / Email

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| <input type="checkbox"/> Lodge form with all relevant sections completed | <input type="checkbox"/> Fee included (if applicable) |
| <input type="checkbox"/> Copy of plans attached | |

In Person

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|------------------------------|---|------------------------------------|
| Brougham St | 100 Brougham Street | Monday to Friday 8:00am to 5:00pm |
| Belmont | 163 High Street | Monday to Friday 9:00am to 5:00pm |
| Corio | Corio Shopping Centre Shop 48/83a Purnell Road | Monday to Friday 9:00am to 5:00pm |
| Drysdale (inside library) | 18-20 Hancock Street | Monday to Friday 9:00am to 5:00pm |
| Geelong West | 153a Pakington Street | Monday to Friday 10:00am to 2:00pm |
| Ocean Grove | The Grove Centre 66-70 The Avenue | Monday to Friday 9:00am to 5:00pm |
| Waurm Ponds (inside library) | 230 Pioneer Road | Monday to Friday 10:00am to 2:00pm |

Mail City of Greater Geelong
PO Box 104
GEELONG VIC 3220

Email If you need to send something with an electronic attachment please use contactus@geelongcity.vic.gov.au / make payment over the phone ☎ 03 5272 5272
Or download a credit card authority and submit with your application –
<https://www.geelongaustralia.com.au/documents/documents/item/8d0c9fe58dcdd7b.aspx>

Please note: Council charges a commercial rate on land used for predominantly commercial activities. (i.e. where goods are made or services provided). Where the commercial activities are located with a predominantly residential land use, Council will apply a Mixed Use rate which is lower than the commercial rate but higher than the residential rate. The current rates are available in Councils Rating Strategy on the geelongaustralia.com.au website. For further information please contact Council's Financial Services on ☎ 5272 4650

***GST Free Supply under Division 81**

This information is collected under the requirements of the Food/Public Health & Wellbeing Act for enforcement of Public Health purposes. It may be provided to the Department of Health for the same purposes, and for the statistical purposes related to the application of the Act. It will be treated in compliance with the Department of Health Information Privacy Principles and the Information Privacy Act.