

COUNCIL POLICY

Parking Permit Schemes	Document No:	CPL265.3
	Approval Date:	28 October 2008
	Approved By:	Council
	Review Date:	October 2011
Responsible Officer: General Manager Development Sustainability and General Manager City Services	Expiry Date:	N/a
	Version No:	01
Authorising Officer:	Chief Executive Officer	

1. PURPOSE

This Policy outlines the requirements for the provision of parking permits.

2. SCOPE

This policy applies to residents and businesses within the Geelong region that have restricted parking access, where the parking is within and/or adjacent to a place of residence, large commercial centres, other major activity developments and at the perimeter of parking restriction areas.

3. REFERENCES

- Local Law – Parking (Schemes and Equipment)
- Local Government Act 1989
- Road Safety Act 1986
- Geelong Transport Strategy
- Parking Permits Scheme Management Procedure

4. DEFINITIONS

- Major activity developments includes, but is not limited to:
 - Hospitals
 - Educational institutions
 - Major sporting facilities
 - Major railway stations

5. COUNCIL POLICY

Council will issue parking permits where necessary on a street or area basis and will involve either the designation of permit zones in selected locations, or the exemption of permit holders from the time limit of the parking restrictions.

In order to achieve this the Council will establish a parking permit scheme and:

- Issue parking permits for residents, visitors and businesses.

- Charge fees for business parking permits that are based on the cost of alternative commercial parking.
- Limit the number of permits per household to two with no charge. Limit the number of permits issued to business premises to minimise parking congestion and to discourage high levels of car ownership in congested areas.
- Require applications for parking permits at intervals not exceeding two years.

6. QUALITY RECORDS

Quality Records shall be retained for at least the period shown below.

Record	Retention/Disposal Responsibility	Retention Period	Location
Parking permits	Corporate Records	2 years after expiry	Corporate Records

7. ATTACHMENTS

- Nil