

BOORAI SCHOOL HOLIDAY PROGRAM



SPRING 2018

The School Holiday Program is a fun, inclusive and flexible program designed for children 5-12 years of age who are attending Primary School. A range of activities and experiences are on offer every day that build upon your child's skills, knowledge and understanding as well as their curiosity and imagination. Professional and qualified staff are on hand to help children build their cooperation skills, respect and independence, all the while ensuring they enjoy their holidays in a safe, fun and welcoming environment.

WEEK 1

WELCOME TO SPRING

Monday 24th September
Fee:\$68
Centre Based

Welcome to the program. Participate in fun activities to get to know each other, catch up with old and new friends. Contribute to setting program guidelines and help decide what activities you want to be held throughout the program. Flexible indoor and outdoor activities available throughout the day. **Bring along games to share**

TEN PIN BOWLING AND BARWON VALLEY FUN PARK

Tuesday 25th September
Fee:\$110
9am to 4.00pm

Test your bowling skills with a game of ten pin bowling. Can you get a strike ? Then off to run, play and slide at Barwon Valley Fun Park.
**Venue: Geelong Oz Tenpin Bowling 49 Reynolds Road Belmont
132 Barrabool Road Belmont**

VERTICAL GARDENS

Wednesday 26th September
Fee:\$85
Incursion

Reduce, Reuse, Recycle. In this workshop the children will work together to create their own vertical garden out of recycled plastic milk containers. Flexible indoor and outdoor activities available throughout the day.

BIG DAY OUT SOVEREIGN HILL

Wednesday 26th September
Fee:\$120.00
8.15pm to 5pm

**Optional First 7 children in
grade 4-6 to book**

Immerse yourself in the excitement of Ballarat's Gold rush days at Sovereign Hill. Bring along \$10 to buy a souvenir or lollies from the lolly shop. Wear shoes and clothing suitable for all weather conditions.

Venue: Sovereign Hill Bradshaw Street Golden Point

FOOTY DAY

Thursday 27th September
Fee:\$68
Routine Excursion

Wear your footy gear and celebrate the lead up to the AFL Grand Final with footy craft, footy jokes, footy facts, footy skills and refuel with some footy food. Have a kick of the footy and do lots of energetic activities today at the local oval or playground

WEEK 2

INTERGENERATIONAL PLAY

Monday 1st October
Fee:\$68
Routine Excursion

Morning walk to visit Sea Views Manor aged care facility. Participate in fun and games with the residents

Venue: Sea Views Manor 77-83 Tareeda Way Ocean Grove

HIP HOP DANCE WORKSHOP

Tuesday 2nd October
Fee:\$85
Incursion

Get down with the latest moves as students express themselves, build confidence and dress up to look the part. This session is all about the crazy fun environment created through dress up and dance, while learning some cool hip hop moves

CARTOON CRAZY

Wednesday 3rd October
Fee:\$68
Centre Based

Cartoon workshop with Steve. Learn how to draw cartoon characters, make cartoon strips and maybe even watch some old school cartoons. Flexible indoor and outdoor activities available throughout the day.

AMAZE 'N' GAMES

Thursday 4th October
Fee:\$110
10.30am to 3.30pm

We are heading off to get lost in the maze, test our skills at puzzles and games and then enjoy a round of mini golf.

Venue: Amaze 'N' Games 1570 Bellarine Hwy Wallington

MOVIES AND NATIONAL WOOL MUSEUM

Friday 5th October
Fee:\$110
9am to 4pm

Enjoy a movie at Village Cinema Geelong. Walk to the waterfront to have lunch and then onto The National Wool Museum, for a tour of the museum. Participate in an art and craft activity.

Venue: Village Cinema Geelong Ryrie Street and National Wool Museum 26 Moorabool street Geelong.

*Activities subject to change due to staffing and weather. As well as the activities listed, other experiences which are responsive to the needs, interest and choices of the children attending the program are available each day. Risk assessments have been completed for all excursions/incursion/routine outings, these are available at the service or upon request.

CONTACT:

Boorai Child and Family Centre
Shell Road, Ocean Grove
Monday to Friday
7.00am to 6.00pm
Tel: 5272 4999
Mobile 0419 134 847
boorai@centre@geelongcity.vic.gov.au

HOW TO BOOK

1. Bookings received by **5pm Friday 14th September 2018** will be processed in DATE ORDER and in accordance with DET Priority Access Guidelines.
 2. Enrol on line at www.geelongaustralia.com.au/shp
 3. A confirmation of days allocated will be sent to you via email;
 4. After lodging your enrolment form you are obliged to pay for **All Days** ticked regardless of non- attendance or sickness unless cancellation is received in writing by **5pm Tuesday 18th September**
- #### CANCELLATIONS

Cancellations are required in writing to thoran@geelongcity.vic.gov.au if a cancellation is received prior to **5.00pm Tuesday 18th September 2018** fees related to that booking will no longer be charged and this will be confirmed by the City of Greater Geelong. If you do not have a response by **Thursday 20th September 2018**, please contact 5272 4741. Cancellations received after 5.00pm **Tuesday 18th September 2018** will be charged at the daily fee. There will be **NO REFUNDS** or exchange of days. Fees will still apply even if care is not used.

ARRIVAL AND DEPARTURE

For your children's safety an adult must sign on arrival and sign out on departure each day. ID will be required on sign out. A late fee of \$45.00 per 15 minutes or part thereof will be charged if children are collected later than 6.00pm to cover staff wages.

HOW TO PAY

You will receive an estimated invoice which will contain payment information. Your estimated invoice may change based on final CCMS processing and an invoice will be issued for the difference. Payments are required prior to attending the program. You can make credit card payments on at:

www.geelongaustralia.com.au/shp

You may also pay in person at a City of Greater Geelong Customer Service Centre or Integrated Children's Centre. If experiencing financial hardship please contact the SHP Team Leader 5272 4741.

BE SUN SMART – SEPTEMBER TO APRIL PROGRAMS

The City of Greater Geelong Sun Smart Policy will be enforced from September through to April (inclusive). Please provide a wide brimmed hat for your child and appropriate clothing. Sunscreen provided.

PRIVACY STATEMENT

Personal information collected on the enrolment form is used for the purpose of program enrolment and statistical recording. Information may be shared with funding agencies and administrators for operational purposes only. The information will not be disclosed to any other party except as required by Law.

WHAT SHOULD MY CHILD BRING?

Children need to bring a healthy lunch and snacks, fruit and a 'named' refillable drink bottle each day (no soft drinks). Regular consumption of water is encouraged and bottles can be refilled at any time. Please ensure that children bring food which does not require refrigerating or heating. If your child has any allergies or reactions to certain foods please let the program supervisor know. The program is a nut free zone. Appropriate clothing should be worn (comfortable clothes) during the program. A raincoat must be packed for unexpected wet weather. Appropriate footwear is also required (no thongs or singlets).

The program will not be responsible for mobile phones or other technology devices and valuables brought into the centre.

COMMUNICATION AND FEEDBACK

We encourage families to communicate with educators about the program or their child regularly throughout the program. The centre manager and school holiday program team leader are available if you have any concerns or would like to provide feedback.

BEHAVIOUR/CONDUCT

The SHP educators work with families to support positive behaviour of all children in the program.

At all times we expect that there is respect for each other, facilities, equipment and personal belongings of others.

STAFF TO CHILD RATIO

The School Holiday Program operates within the following minimum staffing to child ratios:

1:15 at the Centre;

1:12 on excursions; 1:10/1:8 high risk excursions;

1:5 during swimming/water activities.

PROGRAM ACTIVITIES

Daily activities include incursions, excursions and centre-based activities. A wide variety of indoor and outdoor activities are provided daily and these may range from sports and games, art and craft, large and small group activities, drama and music activities and more. Local community excursions within the immediate vicinity of the service may involve walking to the local shops, parks, libraries, aged care facilities etc. Risk assessments are completed prior to all excursions and are available at the centres. Children may walk or ride for some excursions. This is stated in the program.

ADMINISTERING MEDICATION

Medical conditions must be outlined in the enrolment information for each child where applicable. Current medical action plans must be updated and submitted each year together with a risk minimisation plan where necessary. All medication must be signed in and given to staff each day. All medication must be in the original package labelled with the child's name clearly identified. All medication must be within its use by date.

TRANSPORT

All excursion buses are booked through McHarrys Bus lines. Where stated the City Community buses or Council cars may be used and driven by program educators. Children may walk or ride for some excursions. This is stated in the program.

