

APPLICATION FOR A BUILDING PERMIT

Building Act 1993

BUILDING REGULATIONS 2006

Regulation 301

Form 1

TO: Building Surveyor - City of Greater Geelong

Office Use Only			
Class	Type See over Page	Year	Number
B		200	
Prop. No.			

FROM				
Owner /Agent of Owner <i>Delete as applicable</i>				
Postal Address				Postcode
Contact Person		Ph	Fax	
Address for serving or giving of documents				Postcode
Is applicant a lessee or licensee of Crown land to which this application applies				Tick if applicable <input type="checkbox"/>
Ownership Details <i>(Only if Agent of Owner listed above)</i>				
Name:				
Postal Address				Postcode
Contact Person		Ph	Fax	
OWNER BUILDER	ie, intend to carry out the work as Owner/Builder ⁵		[Yes] <input type="checkbox"/>	[No] <input type="checkbox"/>
BUILDER <i>(If known and where applicable)</i>				
Name	Registration No.	Phone	Mobile	Fax
Address				Postcode
PROPERTY DETAILS (Include Title Details as Applicable)				
Number	Street/Road		City/Suburb/Town	
Lot/s	LP/PS	Volume	Folio	
Crown Allot.	Section	Parish	County	
MUNICIPAL DISTRICT:				Allotment Area (for new dwellings only) m ²
Land owned by the Crown or a public authority				Tick if applicable <input type="checkbox"/>
NATURE OF BUILDING WORK <i>(*Tick applicable or give other description)</i>				
Construction of a new building	<input type="checkbox"/>	Extension to an existing building	<input type="checkbox"/>	
Alterations to an existing building	<input type="checkbox"/>	Change of use of an existing building	<input type="checkbox"/>	
Demolition of a building	<input type="checkbox"/>	Removal of a building	<input type="checkbox"/>	
Re-erection of a building	<input type="checkbox"/>	Other	<input type="checkbox"/>	
PROPOSED USE OF BUILDING ⁴				
VALUE OF BUILDING WORKS \$		Estimated value of building works/contract sum \$		
Is there a contract for the building work?		[Yes] <input type="checkbox"/>	[No] <input type="checkbox"/>	
If no, state the estimated cost of the building work (Including the cost of labour and materials) and attach details of the method of estimation			\$	
STAGE OF BUILDING WORK - If Application is to permit a stage of the work -				
Extent of Stage		Value of Work for this Stage		\$
BUILDING PRACTITIONERS AND/OR ARCHITECT ¹ If a registered, domestic builder carrying out domestic building work, attach details of the required insurance				
(a) to be engaged in the building work ²				
Name	Category/Class		Registration No.	
(b) who were engaged to prepare documents submitted with this application ³				
Name	Category/Class		Registration No.	
Name	Category/Class		Registration No.	
Name	Category/Class		Registration No.	
SIGNATURE	Signature of owner or agent			Date / /

◆ See Notes over Page

NOTE: Documents/Plans submitted electronically incur an additional charge

- NOTE 1** Building practitioner means:-
- a) a building surveyor; or
 - b) a building inspector; or
 - c) a quantity surveyor; or
 - d) an engineer engaged in the building industry; or
 - e) a draftsman who carries on a business of preparing plans for building work or preparing documentation relating to permits and permit applications; or
 - f) a builder; including a domestic builder; or
 - g) a person who erects or supervises the erection of prescribed temporary structures; or
 - h) a person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners.
- but does not include -**
- i) an architect
 - j) a person (other than a domestic builder) who does not carry on the business of building

NOTE 2 Include building practitioners with continuing involvement in the building work

NOTE 3 Include only building practitioners with no further involvement in the building work.

NOTE 4 The use of the building may also be subject to additional requirements under other legislation such as the Liquor Control Reform Act 1998 and the Dangerous Goods Act 1985.

NOTE 5 If an owner builder there are restrictions on the sale of the building under section 137B of the **Building Act 1993**. Section 137B prohibits an owner-builder from selling a building on which domestic building work has been carried out within 6 ^{1/2} years of the completion of the relevant building work unless they have satisfied certain requirements including obtaining compulsory insurance. The Building Commission maintains a current list of domestic insurance providers.

NOTE 6 **Council is collecting information on this form in accordance with Regulation 301 of the Building Regulations 2006. Council must keep a Register of all Building Permits given to it and make the Register available for inspection by any person during normal office hours under Section 31 of the Building Act 1993. You may access this information by contacting Council on 5272 5272. If you fail to provide this information your application may not be processed.**

Type	Description	Explanation
Internal Types – within COGG		
DWN	Dwellings & Multi Unit development	All new dwellings, whether single or units (except where one dwelling above another)
DWA	Dwelling Additions/alterations	
DEM	Domestic demolition	Dwellings or outbuildings
RER	Re-erected buildings	Dwellings or outbuildings
RRR	Reclad, re-roof, restump	Dwellings or outbuildings
MIN	Minor works	Includes garages, carports, sheds, verandahs, retaining walls, masts & antennae where a Building Permit is required.²
OPT	Building Permit optional	Where a Building Permit is not required.²
FES	Fences & signs	Includes brick, timber and metal fences Signs – pole mounted or attached to buildings
PAS	Pools & spas	All swimming pools and spas, including barriers
COM	Commercial	Includes all commercial, industrial and public buildings, also residential buildings (not including dwellings referred to above)
External Types – outside COGG		
XCOM	External – commercial	Includes all commercial, industrial and public buildings, also residential buildings (not including dwellings)
XDOM	External – domestic	All dwellings, outbuildings and structures (except re-erected buildings)
XRER	External – re-erected	Re-erected dwellings and outbuildings

Description	Code	Amount
Building Permit Fee [Incl. GST]		\$
Building Permit Levy [> #10,000] [All Permits]	BLV	\$
Building Permit Levy [> #10,000] [Domestic Only]	BLN	\$
Building Site Access Survey	SBA	\$
Council Consents ie. Siting, Easement, Flooding etc.	BCC	\$
Variations/Performance Assessments	BVE	\$
Property Information [External Work]	BEP	\$
Lodgement Fee [External Commercial Work]	BLC	\$
Lodgement Fee [External Domestic Work]	BLD	\$
Relocated Buildings Bond	BRD	\$
Consent & Report for Demolition [Section 29A]	P9	\$
Other		\$
TOTAL		\$

² See Document “When Do You Need a Building Permit”