

Scarf Festival 2012: The Journey

16 June to 2 September, 2012

Wednesday 14 December, 2011

Dear Scarf Maker

Come on **The Journey** with the National Wool Museum's 2012 Scarf Festival!

This year's theme - **The Journey** - is a textile exploration of what it means to each of us to travel. Inspired by daily trips, happy holidays and special sojourns, this theme examines the paths we choose and the extraordinary discoveries we make along the way.

To be held from 16 June to 2 September at the National Wool Museum in Geelong, **Scarf Festival 2012: The Journey** will display all the scarves created for the Festival, featuring a range of awards for the best scarves. The exhibition will be accompanied by an inspiring program of craft demonstrations.

There is no limit to the number of scarves that can be entered by each individual and as in previous years, all *Scarf Festival 2012* entrants will be permitted free entry to the National Wool Museum upon presentation of ID.

Entries for *Scarf Festival 2012* open on Monday 27 February and all scarves, registration packs and fees must be received by the National Wool Museum no later than 4pm on Friday 4 May 2012.

Key Dates

- Entries open on Monday 27 February 2012
- Entries close on Friday 4 May 2012
- Exhibition launch and awards night on Friday 15 June 2012
- Exhibition opens to the public on Saturday 16 June 2012
- Exhibition closes on Sunday 2 September 2012

Registration of Entry

This pack contains all the forms that need be completed to enter your scarf in the exhibition, including:

- Entry Form
- Tax Invoice template
- Scarf Information Form
- Artist Statement Form

Only one Entry Form and one Tax Invoice need to be completed for a single or multiple scarf entry. However, if multiple scarves are entered **each scarf** needs to be accompanied by a separate Artist Statement Form and completed Scarf Information Form.

Please ensure that you read the forms carefully and complete each section for your entry to be accepted. The entry form is a binding agreement between you and the National Wool Museum for the display and possible sale of your scarf.



26 Moorabool Street, Geelong, 3220 Tel: 03 5272 4701
Email: scarfestival@geelongcity.vic.gov.au Web: www.nwm.vic.gov.au



Scarf Festival 2012: The Journey

16 June to 2 September, 2012

Fees

General: \$20 per entry (ie. one scarf \$20; two scarves \$40; three scarves \$60).

This price covers curatorial and administrative costs, entry into the Museum to view your work on display, as well as the return postage of any unsold scarves*.

*Please note, there is no partial refund available if your scarf sells and return postage is not applicable.

National Wool Museum & Craft Victoria Members: \$17.50 per entry (ie. one scarf \$17.50; two scarves \$35; three scarves \$52.50)

Primary and Secondary School Students: Free Entry.

Scarf Delivery

Scarves, forms and fees can be delivered in person to:

National Wool Museum
26 Moorabool Street
Geelong

Or your scarves, forms and fees can be sent by post to:

Scarf Festival 2011
National Wool Museum
PO Box 104
GEELONG VIC 3220

Sale of Scarves

Unless otherwise specified, all scarves displayed in *Scarf Festival 2012* will be available for purchase at the retail price specified on the Tax Invoice. No commission will be taken by the National Wool Museum.

In order to sell your scarf a Tax Invoice must accompany each entry. A Tax Invoice template is included in this kit. Please fill out the forms legibly in block letters. The Tax Invoice must contain your:

- name
- postal address
- phone number
- mobile number
- email address
- ABN, or if you do not have an ABN you must sign the declaration that the scarf has been made in the course of a private recreational pursuit
- an indication whether you are registered for GST
- a detailed description of each scarf

Scarf Festival 2012: The Journey

16 June to 2 September, 2012

Scarf Return

You will be notified by email or telephone by Friday 7 September if your scarf has been sold. If your scarf has sold, we will arrange payment by cheque as soon as possible after the close of the exhibition.

If your scarf has not sold, and you have not already indicated on your entry form, you will be asked to advise us whether you would prefer to collect it in person from the National Wool Museum or have it returned to you via Prepaid Parcel Post satchel (registration and insurance not included).

If you elect to collect your scarf and it remains uncollected by Friday 28 September, the scarf will be returned by mail unless other arrangements have been made.

For group entries from schools or other organisations, postal returns will be organised by arrangement.

Award Categories

1. Best thematic scarf	\$100
2. Best use of colours in a scarf	\$100
3. Best use of sustainable practices in a scarf	\$100
4. Best use of different techniques in a scarf (involving a combination of different techniques in one scarf)	\$100
5. Best knitted scarf	\$100
6. Best woven scarf	\$100
7. Best crocheted scarf	\$100
8. Best felted scarf	\$100
9. Best 100% wool scarf	\$100
10. Best scarf made by a primary school student	\$100
11. Best scarf made by a secondary school student	\$100
12. Scarf of the Year (selected from category winners)	\$100

To be eligible for an award you must check one category on the Scarf Information Form. Please note that not all entries are eligible for an award. You can elect to omit your scarf from the judging process if you prefer. Further eligibility information is provided in the Conditions of Entry.

Scarf Festival 2012: The Journey

16 June to 2 September, 2012

People's Choice Award

For this first time this year, the National Wool Museum is introducing a People's Choice Award. Visitors to the 2012 Scarf Festival exhibition can select their favourite scarf and enter a vote in the ballot box provided in the exhibition space. The winner will be announced at the close of the Festival and a \$100 cheque provided to the winner. Please note, even if you choose not to enter the judging process, your scarf may still be selected as the People's Choice Award winner.

If you have any further queries please email the Scarf Festival 2012 team at scarffestival@geelongcity.vic.gov.au or phone us on 03 5272 4701.

We look forward to sharing your creation.

Kind regards,

Caz Copic
Scarf Festival Coordinator
National Wool Museum

Check List:

- Conditions of Entry read
- Entry Form completed and signed
- Tax Invoice completed
- Scarf Information Form completed (one for each scarf entered)
- Artist Statement completed (one for each scarf entered)

Scarf Festival 2012: The Journey

16 June to 2 September, 2012

Conditions of Entry

Eligibility

All scarves accompanied by completed paperwork are eligible for display as part of the *Scarf Festival 2012: The Journey* exhibition. Scarves should have been made expressly for the purposes of this exhibition.

To be eligible for an award a scarf must have been designed and made by an individual, who is registered as the entrant. Group entries where more than one person has contributed to a scarf are also acceptable but details of all members of the group must be included with the entry and only one award amount per group entry is payable.

Each scarf can only be entered in one category. The entry category must be selected by the entrant on the Scarf Information Form. Entrants can elect to have their scarf omitted from the judging process.

No National Wool Museum employees or their direct family members are eligible for an award. No judge or their direct family members are eligible for an award.

Period of loan

The Entry Form is a binding loan agreement between the entrant and the National Wool Museum for the purpose of display and possible sale of entered scarf or scarves as part of the *Scarf Festival 2012: The Journey* exhibition.

The period of the loan covers the time in which the National Wool Museum is in possession of the scarf or scarves entered during the dates of the Scarf Festival 2012.

Damage, theft or loss

The National Wool Museum will maintain adequate insurance against the loss, damage or destruction of the scarf or scarves entered in the *Scarf Festival 2012: The Journey* exhibition while the scarf or scarves are in the possession of the National Wool Museum.

If a scarf is damaged, stolen or lost while in the possession of the National Wool Museum the National Wool Museum is liable to pay the entrant the retail price stated on the relevant Tax Invoice submitted with the Entry Form.

The National Wool Museum takes no responsibility for any items lost or damaged in the post.

Delivery and collection of scarves

The entrant is responsible for arranging the delivery and collection of a scarf or scarves entered in the *Scarf Festival 2012: The Journey* exhibition.

The National Wool Museum will coordinate the delivery of any scarves uncollected by 28 September, 2012. Any scarves unable to be returned to their owners will remain the property of the National Wool Museum.

Retail price

The National Wool Museum will offer each scarf entered in the *Scarf Festival 2012: The Journey* exhibition for sale at the price specified on the Tax Invoice submitted with the Entry Form.

No commission on any scarf sales will be taken by the National Wool Museum.

Marketing and promotion of scarves

The National Wool Museum reserves the right to photograph entrant's scarves and use these images for marketing and promotional purposes of the Scarf Festival. The Museum may also use the artists' statements provided by the entrants for promotional purposes in the media.

Disputes

Should any dispute arise concerning any matter relating to an entry in the *Scarf Festival 2012: The Journey* exhibition it shall be referred for arbitration, one arbitrator appointed by each party. In the event of the arbitrators disagreeing, the dispute will be referred to an umpire mutually appointed by the arbitrators. During the arbitration process no further action or suit will be brought on by any party until an award has first been obtained by the arbitrators or umpire.

Tax status of entrant

In order to process payment for the sale of a scarf or scarves during the *Scarf Festival 2012: The Journey* exhibition the National Wool Museum requires information regarding the tax status of the entrant. This information remains confidential and will not be passed on to any other organization, body or individual.

Scarf Festival 2012: The Journey

16 June to 2 September, 2012

Entry Form

NAME:	
ADDRESS:	
PHONE: (Home)	(Mobile)
EMAIL:	
<input type="checkbox"/> NATIONAL WOOL MUSEUM MEMBER # _____	
<input type="checkbox"/> CRAFT VICTORIA MEMBER # _____	
<input type="checkbox"/> PREVIOUS SCARF FESTIVAL ENTRANT YEAR/S ENTERED _____	
<input type="checkbox"/> PRIMARY SCHOOL STUDENT NAME OF SCHOOL: _____	
<input type="checkbox"/> SECONDARY SCHOOL STUDENT NAME OF SCHOOL: _____	

Scarf Details:

NUMBER OF ENTRIES	
TOTAL ENTRY FEE PAYABLE	\$
PAYMENT METHOD (DO NOT send cash if posting entry)	<input type="checkbox"/> Cheque <input type="checkbox"/> Money Order <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card: Name on Card _____ Card Number _____ Expiry Date _____ / _____
SCARF RETURN (If your scarf has not sold)	<input type="checkbox"/> Collect in person <input type="checkbox"/> Mail by Parcel Post <input type="checkbox"/> I will advise at the end of the Festival

I have read and agree with the Conditions of Entry.

Signed: _____ Date: ____ / ____ / 2012

- 6 -



26 Moorabool Street, Geelong, 3220 Tel: 03 5272 4701
Email: scarfestival@geelongcity.vic.gov.au Web: www.nwm.vic.gov.au



Scarf Festival 2012: The Journey

16 June to 2 September, 2012

TAX INVOICE

From:

Name: _____

Address: _____

Phone: _____ Mobile: _____

Email: _____

ABN: _____

(If you do not have an ABN please read, sign and date the following)

I do not have an ABN, I am a hobbyist. Under the Pay As You Go legislation I certify that this supply is made to you in my capacity as an individual and the supply has been made in the course of an activity that is a **private recreational pursuit or hobby**. Therefore I am not quoting you an ABN. You should not withhold an amount from the payment you make to me for the supply. I agree to advise you in writing if circumstances change to the extent that this statement becomes invalid.

Signed: _____

Date: ____/____/2012

I am registered for GST

I am not registered for GST

To: Scarf Festival 2012
National Wool Museum
26 Moorabool Street
GEELONG VIC 3220

This is an invoice for the following goods:

Scarf No.	Description of scarf	Retail Price (include GST if applicable)
		\$
		\$
		\$
		\$

Scarf Festival 2012: The Journey

16 June to 2 September, 2012

Scarf Information Form (please complete one form for each scarf entered)

(the information below is included on the Scarf Swing Tag for the purchaser)

Entrant Name: _____ Price: \$ _____

Brief description of scarf (i.e. colour, technique, overall style)	
Materials used in the creation of this scarf:	
Any special care instructions:	

Judging category entered (mark one box only):

Please tick (✓)

1. Best thematic scarf	
2. Best use of colours in a scarf	
3. Best use of sustainable practices in a scarf	
4. Best use of different techniques in a scarf (involving a combination of different techniques in one scarf)	
5. Best knitted scarf	
6. Best woven scarf	
7. Best crocheted scarf	
8. Best felted scarf	
9. Best 100% wool scarf	
10. Best scarf made by a primary school student	
11. Best scarf made by a secondary school student	
Or Prefer not to be included in judging	

