

# BUILDING SERVICES

## Documents Required For Building Permits for:

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|---|---|
| <ul style="list-style-type: none"> <li>• NEW DWELLINGS</li> <li>• ALTERATIONS &amp; EXTENSIONS TO DWELLING</li> <li>• GARAGES &amp; CARPORTS</li> <li>• FENCES</li> </ul> | <ul style="list-style-type: none"> <li>• TWO OR MORE UNITS</li> <li>• REBLOCKING/RESTUMPING</li> <li>• SWIMMING POOLS/SPAS</li> </ul> |
|---|---|

**LEGEND**

#	Required	*	May be Required
	Not Required	N/A	Not Applicable

DOCUMENT	No of Copies	New Dwellings	Extension Alterations	Two or more Units	Garage Carports	Fences	Reblocking	Pools/ Spas
Application Form for a Building Permit	1	#	#	#	#	#	#	#
Working Drawings	3	#	#	#	#	#	#	#
Site Plan	3	#	#	#	#	#	#	#
Specifications	3	#	*	#	*	*		#
Copy of Title	1	#	#	#	#			#
Warranty Insurance (Registered Builders > \$12,000)	1	#	#	#	#		#	*
Owner-Builders Certificate of Consent (> \$12,000)	1	#	#	N/A	#	*	*	*
Soil Report	2	#	*	#				
Bushfire Assessment Level & Design		#	#	#	#			
5 Star Energy Rating Report / Endorsed Design	3	#	#	#	N/A	N/A	N/A	N/A
Fees Building Fee		#	#	#	#	#	#	#
State Govt. Levy (where cost is > \$10,000)		#	#	#	#	#	#	#
Asset Protection Permit Fee (>\$20,000)		#	#	#				#
Council Consents, ResCode, Easements etc		*	*	*	*	*		*
Evidence of Building Practitioners Registration/s		*	*	*	*		#	*
Computations	3	*	*	*	*			#
Stormwater/Design	3	#	#	#	#			#
Truss Design & Layout	1	*	*	*	*			
Application Form for ResCode Siting Consent	1	*	*		*	*		*
Application Form to Build over Easement	1	*	*	*	*	*		*
Consent - Barwon Water to Build over Easement	1	*	*	*	*	*		*
Application Form to Build on Land Liable to Flooding	1	*	*	*				*
Demolition Permit	1	*	*	*	*			
Septic Tank Permit	1	*	*					
<b>PLANNING PERMITS ARE REQUIRED FOR:</b>								
Dual Occupancy/Multi Units	3		*	#	*	*		#
Heritage Areas	3	#	#	#	#	#		#
Rural Zones	3	*	*	#	*			*
Overlay Areas	3	*	*	#	*	*		*
Business Zones	3	#	#	#	#	*		#
Industrial Zones	3	#	#	#	#			#
Dwelling over 7.5m in Height	3	#	#	#	#	#		#