



## **INFORMATION REQUIRED TO BE SUBMITTED WITH AN APPLICATION FOR PLANNING PERMIT FOR LICENSED PREMISES**

Clause 52.27 of the Greater Geelong Planning Scheme states that a Planning Permit is required to use land to sell or consume liquor if any of the following apply:

- A Licence is required under the Liquor Control Reform Act, 1998
- A different type of Licence, or class of Licence is required from that which is currently in force
- The hours of trading allowed under any Licence are to be extended

When submitting an application for Planning Permit, three (3) copies of the following information is to be submitted along with a completed application form:

1. A plan drawn to a scale of 1:100 showing the internal layout of the premises indicating area/s to be licensed.
2. A plan drawn to a scale of 1:100 showing the number and location of any on-site car parking spaces available. If no on-site spaces are available, details of any on-street parking available in the vicinity is to be provided.
3. Hours and days of operation.
4. The number of patrons the premises will hold and number of seats available to the public.
5. Details of all proposed advertising signs associated with the site, including size, location, wording and colours to be used. This is to be drawn to an appropriate scale.
6. A full copy of the title including any restrictive covenants.
7. An application fee of \$440. (This is an application fee and not a Permit fee. If Council does not support the application, the fee is non-refundable.)

If the premises are currently licensed, and an extension in operating hours or a different type of Licence is being sought, please also provide:

- a) A copy of the current Liquor Licence and plans for the premises.
- b) Justification as to reasons for extension in hours of operation or type of Licence being sought.