

City of Greater Geelong Community Bus Hire ANNUAL GROUP REGISTRATION APPLICATION

Effective from July 1, 2008



Group/Organisation name

Postal address

Email address

Description of group

Group's incorporation no.

Contact person responsible for paying account

Phone number home

Phone number work

Mobile number

Public liability insurance company

Policy number

Expiry date

Postcode or region passengers are from

OFFICE USE ONLY

Approval by Community Facilities Officer Yes No

Signature

Date

If no, please comment

Officer

Co-ordinator

COMMUNITY BUS HIRE AGREEMENT DECLARATION

I declare that

- The vehicle will not be sub-let on hire or used for carriage of paying passengers.
- I have answered all questions truthfully and not withheld any information likely to effect the insurance policy on this vehicle.
- My Group / Organisation will reimburse Council for any damage caused by negligence or willful conduct.
- My Group / Organisation will reimburse Council (1) the insurance excess of \$1,000 in the event of a claim on Council's insurance (2) the total cost of repairs in the event the driver acts in such a way as to invalidate the insurance cover.
- The bus will only be used under the conditions outlined in the "Community Bus ...going places" brochure and will be returned in a clean and tidy state.
- All drivers will be made aware of the conditions of hiring the bus.
- **A copy of our Certificate of Currency/Confirmation of Cover for our public liability insurance is attached.**
- My Group / Organisation will notify Council of any alterations to contact people and / or drivers' details.
- I understand that full payment is required within 30 days.

Name of Group / Organisation

Committee representative name

or Organisation manager's name

Title/position

Signature

Date

Please return by post to:
Community Facilities Unit
City of Greater Geelong
PO Box 104
Geelong VIC 3220

Or fax to Community Facilities on 03 5227 0737
PLEASE NOTE: ensure that a photocopy of your
Driver's Licence is attached as requested.

To deliver the application in person, please visit any of the City of Greater Geelong's
Customer Service Centres.